SETTING

1. Machine Server Connection Online/Offline

   Online: Machine MUST connects with online network such as *Wi-Fi or online Hotspot.*

   Offline: The machine CAN be connecting with or without online network.

2. For **Item Appearance** appear will appear or not on screen display can be choose (Yes/No).

3. For **Active Fast Keypad** can and cannot be appear on screen display if choosing either (Yes/No).

4. **Type of Charset** either **UTF-8 or GBK**

5. **UOM Setting** can be **New UOM or Old UOM**

6. The setting of **Order Label** can be choosing either want to print or not upon sales complete.

GENERAL SETUP
(Administrator Menu)

7. User also can choose want or not the Home Currency Global Discount **(HCGbDiscount)** for own sales.

8. Display on screen also can be setting the **Group By Item** either (Yes/No).

9. The setting of prompt member scans upon **Check Out** or settle the bill may choosing (Yes/No).

10. **Attendance** also can be setting in the machine which has to choose (Yes/No) only.

11. The machine also provided **Service Charges (%)** to let user put the price for any business.

12. Provide user **New Modifier** for their list order add menu with choosing (Yes/No).

13. The machine also provides setting for **Height Row Order List Summary** for user easier take order upon on business. Also can be choose which font want to use either small font that start from 20, and average 40, 60, 80, and bigger font 100, 120, and 140.

14. After make some changes or setup the setting for first time user **MUST** click button **SAVE** show that all changes will be change.

GENERAL SETUP
(Company Setup)

General Setup

1. Company Name	SKYPOS DEMO1	Currency Code	10.	RM
2. Company Code	Company Code	Training Mode	11.	
3. Tax Reg No	NO	Receipt Prefix	12.	demo
4. Address	18 Mohamed Sultan Road #01-01 Singapore 2389672	Receipt New No	13.	0000001
5. Tel	Tel		14.	☐ Purge Training Transaction ?
6. Fax	Fax	CANCEL	15.	SAVE
7. Town	Town			
8. State	State			
9. Country	SINGAPORE			

Business Mode

1. Key in the full **Company Name** based on user business.

2. **Company Code** is key in the company registered number or government number for the company.

3. **Tax Register No** given by the government which any company have tax charges need to key in the number.

4. Key in **Address** of the company located will be appearing on printed receipt.

5. If have any cases or return item customer might contact the company **Telephone** number.

6. Any documents of invoice letter or other can be sent by using **Fax** to the particular needed if user provides fax number.

7. User also can key in the **Town** name which their business is running.

8. **State** name which area the shop located.

9. User also can key in the **Country** name which business they are ongoing.

10. The **Currency Code** is to show that which country the company using based on the currency money.

11. There are two type of mode which for **Training Mode** as testing machine or demo before uses the machine for business. Meanwhile, **Business Mode** for user use as business ongoing.

12. The machine also provide user with **Receipt Prefix** to make them easier count how many in and out sales ongoing.

13. User need to key in the **Receipt New No** as their reference upon and after sales.

14. **Purge Training Transaction** for user tick or untick as the testing transaction.

15. Lastly after user makes all changes MUST click the button **SAVE** and the changes will be change.

GENERAL SETUP
(Tax Setup)

1. **Tax Code** is if the company has tax number and can key in the number.

2. **Tax Description** is the items that have tax and depend on the company.

3. User also can adjust the **Tax Rate %** based on the items they selling.

4. Provide **Tax Type** for user which is can choose from 0 until 3.

5. The system also provides **GST Tax Type** that has GST or No GST. It is depend on user based what business they are doing.

6. **Standard-Rate** that user using or do not use any.

OTHER SETTING
(Printers)

2. User can **Choose Printer Port** with 'No Printer, AIDL, Bluetooth, USB, and also Wifi'.

9. For Kitchen Printer, **Choose Printer Port** can be with 'No Printer, AIDL, Bluetooth, USB, and also Wifi'.

1. **Paper Size** can be choosing 58mm or 78mm.

12.

Print Setting			
Main Printer	SAVE CHANGES	**Kitchen Printer**	SAVE CHANGES
Paper Size	78mm	Paper Size	78mm
Choose Printer Port	AIDL	Choose Printer Port	AIDL
Copies	1 = Confirmation Dialog		
Print Receipt	Hide Header Y/N	Font Size	Standard
Print [Guest Check] upon Hold Bill Y/N?	NO	Each Slip	Each Item One Slip
Label Printer	SAVE CHANGES	Print [Order Ticket] upon complete sales Y/N? NO	
Paper Size	32mm		
Choose Printer Port	USB		

10. Can be Standard or enlarge.

11.

6. **Paper Size** for Label Printer only 32mm.

7. User also **choosing Printer Port** with No Printer, USB, AIDL, and also Wifi.

5. Provide **Print [Guest Check] upon Hold Bill** also can be choosing Yes/No.

4. **Print Receipt** the Header can be hide either choosing Yes/No.

3. The setting also can be **Copies** to 1 = Confirmation Dialog, 2= Confirmation Dialog, 1, 2, 3, 4, and 5.

8. **Paper Size** for Kitchen Printer can be change with 58mm or 78mm.
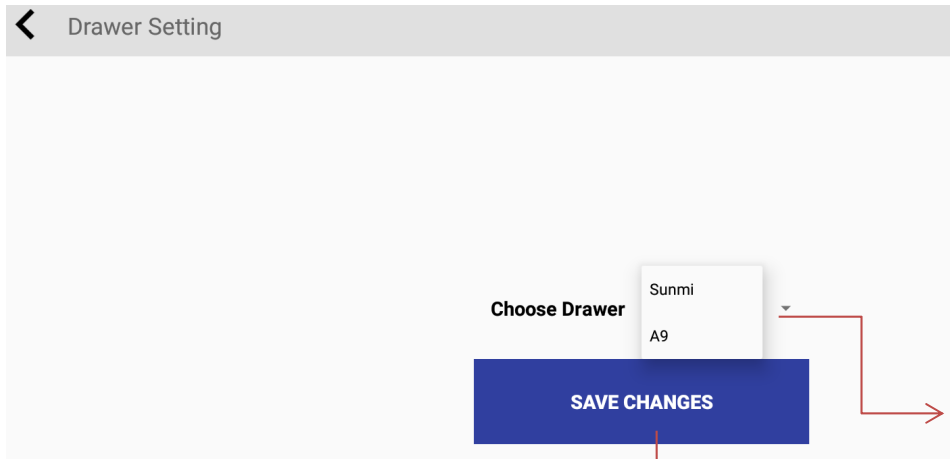
11. Each slip for Kitchen Printer can be

Each Item One Slip

Each Group One Slip

Each Order One Slip

12. After make all changes then click button **SAVE CHANGES**.

OTHER SETTING
(Drawer)

1. User can **Choose Drawer** Sunmi or A9.

2. After choosing drawer user MUST click button **SAVE CHANGES.**

SECURITY
(Admin Password)

3. After change the password user MUST click the button **SAVE**.

1. User MUST key in the **Current Password** first in order to change the Admin Password.

2. After that user key in the **New Password** that want to be change.

SECURITY
(User Profiles)

3. Click button 'Add New' to change new User Profile.

2. Name of User ID, User Name, Passwor, Role, and also action which edit or delete the profile.

1. Keyboard appear on screen display (Yes/No)

DATA PROCESSING
(Synchronize)

Synchronize Setting

Sync Photo 133 of 133

Force Sync In All Master Files	No	
Auto Synchronize Y/N?	No	
Sync In By Item Group Y/N?	No	

SAVE CHANGES

Sync In All Successful

3. Button for Sync In Item Group (Yes/No).

4. After make all changes then short message will come out and means successfully.

2. Button for Auto Synchronize (Yes/No).

1. Click button Force Sync In All Master Fils to Sync the all files (Yes/No).